



Engineers for a Sustainable World

DESIGN • EDUCATE • BUILD

Title: International Development Coordinator

Reports to: Networks Director

Team: Networks

Time: Part-time (5-10 hours per week)

Salary: Volunteer, Required Travel Covered

ESW is nonprofit dedicated to a world of environmental, social, and economic prosperity created and sustained by local and global collective action. We do this through a network of chapters across the world tied together by a core headquarters team of volunteers who want to create a sustainable world outside of their work and academic lives.

The International Development Coordinator works to understand the benefits and challenges of developing new chapters abroad and can communicate effectively to department and our international partners. As ESW grows, we have increasing interest in developing student and professional chapters internationally. We are looking for a team member who can research the logistics of starting chapters in different countries, work with international partners through challenges and communicate with the Networks Department to start new chapters internationally.

An ideal candidate should be interested in international relations and is willing to research the laws and procedures that help and maybe prohibit ESW working internationally. We are looking for a coordinator with excellent written and verbal communication skills who is responsible and attentive to email communication with international stakeholders. This role will work closely with the Networks Director and members of the Board of Directors.

To apply, please send a cover letter and resumé/CV to apply@eswusa.org. Please contact us with any questions you may have.

Responsibilities include:

- Serving as the main point of contact between international partners and ESW-HQ
- Maintaining consistent communications with partners looking to start ESW chapters in other countries
- Research laws and regulations in specific countries to identify the logistics of starting ESW chapters.
- Connecting our international chapters to the chapters in the U.S.
- Attending weekly Networks department meetings

Desired skills and qualifications:

- Excellent communication skills
- Ability to interact with diverse personalities socially and professionally
- Ability to work well both independently and as part of a team
- Passion for sustainability, and agreement with our Mission, Vision, and Values
- A current ESW member, or willingness to become a member