



Engineers for a Sustainable World

DESIGN • EDUCATE • BUILD

Title: Outreach Coordinator

Reports to: Networks Director

Team: Networks

Time: Part-time (5-10 hours per week)

Salary: Volunteer, Required Travel Covered

ESW is nonprofit dedicated to a world of environmental, social, and economic prosperity created and sustained by local and global collective action. We do this through a network of chapters across the world tied together by a core headquarters team of volunteers who want to create a sustainable world outside of their work and academic lives.

The Outreach Coordinator works to build partnerships with external organizations and to increase the visibility of the ESW brand. This position will identify potential partners for events, educational courses, collaboration, etc. that align with the ESW mission. In this role you will be reaching to people within ESW- HQ's network and also making new connections for the organization.

We are looking for a candidate who is proficient in written and verbal communication, who is comfortable speaking about and fully comprehends ESW's mission and values.

To apply, please send a cover letter and resumé/CV to apply@eswusa.org. Please contact us with any questions you may have.

Responsibilities include:

- Serving as a point of contact between external partners and ESW-HQ
- Maintaining relationships with current ESW partners and identifying opportunities for collaboration
- Research external events and conferences for ESW to attend
- Research external organizations for potential partnership
- Attending weekly Networks department meetings

Desired skills and qualifications:

- Excellent communication skills
- Ability to interact with diverse personalities socially and professionally
- Ability to work well both independently and as part of a team
- Passion for sustainability, and agreement with our Mission, Vision, and Values
- A current ESW member, or willingness to become a member